

**Embassy of India**  
**Moscow**  
**Notice Inviting Bids**

The Embassy of India, Moscow (JNCC) invites bids from interested contractors for the following work at one of its Director's room and corridor located at Vorontsovo pole 9 building No.3. The plinth area of this rooms is 54 sq. mts (approx).

- i) Repair and whitewash of walls room and corridor. The approximate area which needs to be whitewashed is 115 sq. mts (approx.) and it is required that this area be painted with at least two coats of Distemper (water based paint)
- ii) Grading/Polishing of the floors. The approximate area which needs be polished is 53.5 mts (approx.)
- iii) False Ceilings -Dismantling and Installation of new false ceiling in room only 35 sq. mts (approx).
- iv) LED Light fixtures in the room and corridor of 14 Nos.. The approximate area of the room and corridor is 53.5 mts (approx.)
- v) Movable partition. The approximate area of movable partition is 9 sq. mts.
- vi) Window sill - Painting + dismantling of window sills and installation of new ones with good materials of 7 windows.

**Note:** The work should be finished within a period of 5 days after the signing of the contract and guarantee of work should be valid for 3 year from the date of completion of the work.

2. The schedule of payment for the work will be done in the following manner:

- (a) Mobilization advance of 30% of the total value to be paid within 3 days of the signing of the contract. The contractor will be required to furnish bank guarantee for the same amount.
- (b) Final payment of 70% of the total value of the work to be paid on completion of the work to the satisfaction of the Embassy of India.
- (c) Any delay in the completion of work beyond the agreed duration would lead to deduction in payment @ 1% of total value of contract per day of delay.


3. Interested parties may visit the site and measure the area or scope of work for formulating their quotation from 30.06.2020 to 19.07.2020. A prior appointment should be made with Establishment Section of the Embassy of India (Tel. No. 495-7837535 /Extn. 333/207) for this purpose.

4. Contractors are required to submit their bids in a sealed envelope describing in detail the breakup of the required work along with the cost of each component. The bids should be valid for a period of three months from the date of the opening of bids.

5. The sealed envelope should be submitted to the attention of the Head of Chancery, Embassy of India, Moscow latest by 20.07.2020 accompanied with the proof of payment of Rbls.10000/- to the Embassy of India, Moscow vide bank transfer (Bank details can be obtained from the Embassy while visiting the site for inspection). The amount of Rbls. 10000/- will be treated as earnest money deposit/bid security and would be returned to all the unsuccessful bidders within 30 days after finalization of the contract with the successful supplier.

6. The successful bidder shall be obliged to deposit an amount equivalent to 5% of the value of the contract to be awarded as performance security. The performance security shall remain valid for a period of 60 days beyond the completion of all contractual obligations of the supplier. The bid security shall be refunded to the successful bidder on the receipt of the performance security.

7. Representatives of all the bidding parties can be present at the time of the opening of the bids. The bids shall be opened on 21.07.2020 at 1030 hrs. at the Embassy of India, Moscow, Vorontsovo Pole, 6-8. The work shall be offered to the lowest bidding party.

  
**(Suresh T. J.)**  
**Head of Chancery**  
**June 29, 2020**