

Tender No. 03-2021-22-APS-NPK-02EW



NATIONAL FERTILIZERS LIMITED (A Government of India Undertaking) [CIN L74899DL1974GOI007417]

Regd Office:- Scope Complex, Core-III, 7, Institutional Area, Lodhi Road New Delhi-03 **Corporate Office :** A-11, Sector-24, Noida-201 301, Dist. Gautam Budh Nagar (UP) (India), Phone: 00-91-120-2412294, 2412445, Fax: 00-91-120-4246764(T/F), 2412397,2411057, e-mail: imports@nfl.co.in

Tender For Import of

APS (20:20:0:13) & NPK (12:32:16) - Bulk (Fertilizer Grade)

14th May, 2021

E-Tender ID: 2021_NFL_77383_1



NOTICE INVITING TENDER (NIT)

TENDER NO.	03-2021-22-APS-NPK-02EW	DATED	14.05.2021		
NATIONAL FERTILIZERS LIMITED					
(A Government of India Undertaking) [CIN L74899DL1974GOI007417]					
Regd Office:- Scope Complex, Core-III, 7, Institutional Area, Lodhi Road New Delhi-03					
Corporate Office :	A-11 Sector-24 Noida-201 201 Dist Gautam Budh Na	gar (LID) (Ing	dia) Phone: 00-91-		

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SUBJECT: IMPORT OF APS (20:20:0:13)and NPK(12:32:16) - BULK (FERTILISER GRADE)

NATIONAL FERTILIZERS LIMITED (<u>NFL</u>), intends to purchase APS (20:20:0:13) and NPK (12:32:16) (Bulk) on CFR FO basis for earliest arrivals into India. Offers may be made on CFR FO basis in US Dollars per metric tonne at 1or 2 safe berths, one safe Indian port as given at point 8 of Part-A. CFR FO offers should indicate.

Part-A:-Basic Information, Dates and annexures details

1.	Tender Closing Date & Time		29 th May, 2021, AT 17:00 HRS. IST			
2.		Techno Commercial Bid Opening		1ay, 2021, AT 10:30 H	HRS. IST	
		e & Time				
3.	•	Tendered Quantity/ Coast/		I		
		Latest shipment/sailing date	Sr.	Product	,, , ,	Latest Shipment
					Coast	/Vessel sailing date
				100 (20 20 0 12)		from loadport
			1	APS (20:20:0:13)	30,000 at ECI	30.06.2021
			2	APS (20:20:0:13)	30,000 at ECI	31.07.2021
			3	NPK (12:32:16)	30,000 at WCI	30.06.2021
	b)	Minimum Bid Quantity	4	NPK (12:32:16)	30,000 at WCI	31.07.2021
	,		25.00	0 MT for each produc	~t	
4.	Price	e Bid Opening Date & Time		-		e intimated separately
5.		ment/Sailing From Load Ports		tailed at sr. 3 above		
6.		er Validity		8.00 HRS of 07 th June	2021	
7.		st, Discharge Port & Discharge			,	her safe port of ECI with
	Rate		discharge rate of 10000 MT PWWD SHEX EIU			
			West Coast: Mundra/Pipavav/Tuna or any other safe port of WCI with			
			discharge rate of 10000 MT PWWD SHEX EIU			
8.		duct & Specifications	APS (20:20:0:13) & NPK (12:32:16) - in loose bulk			
		<u>(20:20:0:13) - in loose Bulk</u>				
	SPEC	CIFICATIONS :- APS (20:20:0:13) A	-		ol Order 2018, wit	
	1	Moisture per cent by weight, ma			: 01.00	
	2	Total nitrogen (Ammoniacal + U	rea) pe	ercent by weight, min	imum	: 20.00
	3	Ammoniacal Nitrogen per cent b	by weight, minimum		: 18.00	
	4	Available phosphorous (as P ₂ O ₅)	per ce	ent by weight, minimu	ım	: 20.00
	5	Water soluble phosphorus (as P	₂O₅) pe	r cent by weight, mir	nimum	: 17.00
	6	Sulphate Sulphur (as S) per cent	t by weight, minimum : 13.00		: 13.00	
	7 Particle Size - Minimum 90 per cer			the material shall be	retained betweer	1mm and 4mm IS sieve
	8 Colour of APS : Black / White					
		e product APS i.e., 20:20:0:13, off	ered in	this tender must be	manufactured the	ough chemical production
		ess with the raw materials Sulph				
	-	ne above mentioned production		-	-	
		nical bid documents.	P10000			



		E-Tender No.: 2021_NFL_//383_1 Tender No.	U3-2U21-22-APS-INPK-U2EVV	
	NPK (12:32:16) - in I SPECIFICATIONS :- NPF	<u>oose Bulk</u> < (12:32:16)As per Indian Fertilizer Control Order 2018, with	latest Amendments:	
	r	nt by weight, maximum	: 01.50	
		mmoniacal and urea) percent by weight, minimum	: 12.00	
	3 Ammoniacal Nitrogen per cent by weight, minimum : 9.00			
		horous (as P_2O_5) per cent by weight, minimum	: 32.00	
		hosphorus (as P_2O_5) per cent by weight, minimum	: 27.50	
		ottasium (as K ₂ O)per cent by weight, minimum	: 16.00	
		nimum 90 per cent of the material shall be retained betwee	in 1mm and 4mm IS sieve	
	8 Colour: Black / D	ark Brown / White		
	process with the raw r	2:32:16) offered in this tender must be manufactured the materials Phosphoric Acid, Ammonia & Potash (MoP). A pro I production process must be uploaded on the e-tender hts.	cess flowchart in support of	
		production flowcharts does not conform to NFL's requirem ds, without assigning any reason(s) whatsoever.	ent, NFL reserves the right	
9.	Address For Correspondence	General Manager(Materials), Import Section, National Fertilizers Limited, Corporate Office, A-11, Sector	r-24, Noida - 201 301 ,	
	And For Collection		2294, 2412445, 4246764,	
	And Submission of	Fax: +91-120-2412294(T/F), 2411397,2411057 E-Mail :	Imports@nfl.co.in	
	Documents			
10.	Tender download	The Tender document can be downloaded	from NFL's website	
			nders.gov.in/eprocure/app	
11.	Tender Submission	Corrigendum/Addendum, if any, shall be published only of Only through electronic mode for which Tenderers		
11.		https://etenders.gov.in/eprocure/app. For further deta		
		clause B -10.00.		
		Incomplete tenders in any respect and/ or with devia	tion shall be liable to be	
		rejected.		
		Those tenderers, who are technically qualified for openir		
		permitted to deviate any of the agreed terms and condition	-	
4.0		commercial bid of the tender subsequent to the opening of	-	
12.	Instruction for submission of	All tender documents shall be in English language. All oth supplied by the tenderer in English language. All quoted		
	tender	tenderer both in figures and words and where there is dif		
		figures and quoted in words, the prices quoted in words s	-	
		be duly signed on all pages by the tenderers or by legally		
		in longhand along with the firm's/ company's seal. No	oral, telephonic or email	
		tenders or modifications in the tenders shall be considered	•	
13.	Technical Bid format	To be filed electronically on website as per Performa place		
14.	Price Bid format	To be filed electronically on website as per Performa place		
15.	CFR FO Shipment terms	General Shipment Terms In Respect Of CFR FO Contracts	Diaced at Annexure-I	
16.	Bid Security	Bid Security Declaration Performa placed At Annexure-II		
	Declaration			
	Performa			
17.	Performa PGB	Performance Guarantee Bond Performa Placed At Annexu		
18.	Accredited Suppliers	List of Accredited Parties and Documents Required for Acc	reditation by Non-	
10	IC Doute	Accredited Supplier- Annexure-IV		
19.	LC Performa	Placed At Annexure-V		
20. 21.	Special Instructions Integrity Pact	Special Instructions To Tenderers – Annexure-VI Placed At Annexure-VII		
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	NFL	E-Tender No.: 2021_NFL_77383_1	Tender No. 03-2021-22-APS-NPK-02EW	
22.	Certificate 1 & 2 in	Format of Certificate 1 & 2 regarding restrictions on procurement from a bidder from		
	compliance of Order	a country or countries which shares a la	and border with India placed At Annexure-VIII	
	F. No. 6/18/2019-			
	PPD dated			
	23.07.2020 issued			
	by Ministry of			
	Finance.			
23.	The prospective Tend	erers having any common partners/Dire	ectors/Managing partners, etc., or having any	
	other common criteria shall be considered as Sister/Group/Associates Company. In such cases, only one of			
	them will be eligible for participating in the tender.			
24	The contract shall be a	overned by the latest version of INCOTE	RMS 2020	

Part-B:- Terms and Conditions

1.00	National		The term "NEL" shall mean National Fortilizers Limited (CINI 7480001 1074C01007417)
1.00	Fertilizers Limited		The term "NFL" shall mean National Fertilizers Limited (CINL74899DL1974GOI007417) having its Registered Office at Scope Complex, Core-III, 7 Institutional Area, Lodhi Road, New Delhi-110003, and its corporate office at A-11, Sector-24, Noida-201301, Uttar Pradesh, India and shall be deemed to include their successors and / or assignees, and shall include the Administrative and Executive Officers authorized to deal with matters relating to the contract.
2.00	Definitions	a. b. c. e.	The term "CONTRACT" shall mean and include the Notice Inviting Tender (NIT), the Instructions to tenderer, the Tender, Letter of Intent accepting the tender in part or full, Special & General Terms & Conditions, directions and comments conveyed in writing, the Purchase Order or Work Order, and its subsequent variations, if any, or any other authorized contract documents and those general and special conditions that may be added subsequently. The term "SUPPLIER " shall mean the person(s) firm, or company with whom a CONTRACT has been entered into and shall be deemed to include their representatives, heirs, executors and administrators, successors and permitted assignees of such person(s), firm or company. The term "TENDERER" shall mean the person(s), firm or company, who offers a tender or quotation duly signed in response to this Notice Inviting Tenders (NIT) issued by NFL and shall include their representatives, heirs, executors and administrators, successors and permitted assignees of such person(s) firm or company. The term "PRODUCT " shall mean the product specified in Point 9 of Part A and the term "SPECIFICATION " shall mean the quality of the product as specified in Point 9 of Part A. Should NFL relinquish ownership of the business, whether by sale, cessation, fusion or any other cause, outstanding quantities remaining to be delivered under this contract, shall ipso facto be taken by or transferred to new owners or successors. Nevertheless, tenderer reserves the right in this event to cancel such quantities: the cancellation not
3.00	QUANTITY	a. b. c.	giving rise to any right to indemnify.Bidders may quote any quantity (one or more vessel loads) but offered quantity shouldnot be less than 25,000 MT.The tolerance in ship load quantity can be +/- 10%.The tendered quantity is mentioned at Point 3.00 of Part-A. However, NFL reserves theright to order part quantity at its sole discretion. The product will be shipped todesignated discharge port at NFL's option. However, NFL reserves the right to change thedischarge port prior to shipment at the same coast.Bidders should quote only the firm quantities in the offer. In case optional quantities areoffered, NFL reserves the right to consider only firm quantities for placement of orders.
4.00	PRICE	a. b.	Offers may be made on CFR FO basis in US Dollars per Metric Tonne of APS (20:20:0:13) , NPK (12:32:16) for payment against sight L/C. While submitting offers on CFR FO, firm freight from loading port to discharging port in India must also be quoted separately in the price bid format. NFL reserves the right to reject such offers which are made without mentioning of firm freight. Prices quoted should be inclusive of Indian Agents Commission, if any, to be indicated separately. It will be deducted out of Invoice value and will be paid by NFL, to the agents in India in Indian Rupees as per clause No. B-17.0. In case the Indian Agents are foreign controlled companies and commission is payable in US Dollars, certificate/permission from the Reserve Bank of India/Government of India, as the case may be, that they are



	एन एफ एल NFL		F Tandar No - 2021 NEL 77282 1	Tondar No. 02 2021		
			E-Tender No.: 2021_NFL_77383_1 entitled to do the agency business a	Tender No. 03-2021		
			with the Tender.		NFL SIIOUIU DE ETICIOSEU	
		с.	NFL reserves the right without assign	ing any reason to accent or	reject any tender in nart	
		с.	or full or to buy any quantity in exce			
			to negotiate with L1 Tenderer. NFL is		•	
		d.	Taxes & Duties: Taxes & Duties, i	-		
		ч.	account and in India to buyer's acc			
			and duties wherever applicable and			
		e.	Discount: If any, including Franchise			
		0.	If lowest bidder (L1) does not subr			
			tender, then Counter offer for the p	-		
			the bidders in order of their hierarch			
			3, L-4 and so on` In case requiremer			
			quoted by the bidders, for sourcing			
			given to those bidders who have quo			
5.00	Analysis,	•	Samples for determining the quality			
	Sampling		Central Fertilizer Quality Control & 1	Training Institute (CFQC&TI),	Faridabad (India) or any	
	Quality	•	of its regional labs at discharge port	in India. The quality so deter	rmined at discharge port	
			shall be final and binding on the bot	h the parties.		
			In case the cargo is declared as n			
			Training Institute (CFQC&TI), Farida	· · ·		
			port, for deficiency in nutrients, mo			
			Fertilizers (Control) Order 1985, of			
				colour of any part of the cargo does not conform to the colours mentioned in the NIT,		
			the cargo will be rejected.	least of cargo found sub sta	andard (including colour)	
			The supplier shall refund the landed	-		
			as well as all the consequential handling and the distribution cost or any loss thereof,			
			immediately on NFL's first demand, with value date being the date of initial payment to the supplier, failing which penalty @18% shall be payable up to the date of actual			
			remittance by the supplier.			
6.00	Weighm	ont	The Weighment shall be determined by draft survey conducted through an independent			
0.00	weighnen		surveyor/ inspection agency appointed by NFL at the port of discharge. The Invoice			
			quantity shall be based on weighment. The material cost shall be based on B/L quantity			
			or draft survey, whichever is less. Quantity declared as damaged cargo shall also be			
			treated as quantity delivered short and shall be treated accordingly. The payment for			
			shortage in quantity including dar	naged cargo, as revealed	by the draft survey at	
			discharge port vis-à-vis the bill of lading quantity, would be recovered including the			
			custom duty, other duties, handling	ng charges and other cost	s, if any, paid on such	
			quantity. The claim, if any, on the l	pasis of findings at discharge	e port will be lodged on	
			seller within 120 days from date of o			
			make good such claim made by bu			
			buyer, else the buyer shall be entitle		all legal means including	
			invocation of Performance Guarante			
7.00	Tenderer	s Categori	zation, Earnest Money Deposit(EMD)	& Performance Guarantee I	Bond(PGB)	
	Category	Tendere	rs categorization	Earnest Money Deposit	Performance	
					Guarantee Bond	
	I	Reputed	producers / manufacturers of the	NIL with submission of	1% of contract value.	
		product	·	Bid Security Declaration		
	II	-	ler / supplier who has a proven track	NIL with submission of	3% of contract value.	
			of satisfactory supplies to India in at	Bid Security Declaration		
			o years during the past five years.			
	ш		er suppliers not covered under	NIL with submission of	3% of contract value.	
			es I & II above.	Bid Security Declaration		
			npanies who are either 100% marketi			
			icer shall be treated under categor		-	
			production equivalent to their equity	investment in manufacturi	ng company/ plant/ unit	
	shall be co	onsidered	under category-I.			



		E-Tender No.: 2021_NFL_77383_1	Tender No. 03-2021-22-APS-NPK-02EW		
7.01	Bid Security Declara Tenderers should fu	ntion:- rnish along with their offer, Bid Securi	ty Declaration as per Annexure-II.		
7.02	 a) In the event of of Intent (LOI) / Performance Conditional PG b b) The Performance specified in Claus c) The Performance or To be kept valid short landed ind quantity short la detention charge after that. Supplier in such of the Bank Guarar Post AD and not e) TT transfer in U exchange loss if deducted before No interest will amount refundal charges incurred f) If, for any reasor in the Purchase of Order or amendrig) The Supplier sha 	urchase Order (PO), a Performance of bugh Indian nationalized bank or a sch onds are not acceptable. e Guarantee Bond shall be as per cate of 7.00 of Part B. e Guarantee Bond shall be kept valid for till discharge port results in respect cluding the equivalent amount of or nded (recoverable), and amount of p es etc. are settled, whichever is later case has to extend the validity of P/G I the should be submitted by Bankers through supplier SD may be accepted in lieu of Perfor any or any other charges arising wh releasing the bid security amount of be paid on the bid security amount of ble, on successful bid/ completion of s by NFL. whatsoever, Supplier has committed Order and/or failed to comply with th nent(s) thereto, the Performance Gua I approach their Bank for issuance of I actor shall also arrange to send BG ad			
8.00	Noida, UP, 201301, IFSC Code ICIC000003I , as per following details: i. IFN 760 COV for issuance of bank guarantee. ii. IFN 767 COV for amendment of bank guarantee. iii. Issuing bank shall mention IFSC code as ICIC0000031 in field 7035 of IFN760 COV/ IFN 767 COV. iv. Issuing bank shall mention NFL beneficiary code as "NFLNATIONAL04022015" in field 7037 of IFI 760 COV/ IFN 767 COV. 00 Accredited				
	Suppliers	Criteria for Vendors". However, the	cuments as specified in Annexure-IV i.e. "Eligibility se Suppliers who are appearing in List of APS/NPK re-IV shall be exempted from submitting the same		
9.00	Documents Related to Manufacturer Certificate/ Support letter:	Supplier must submit the Man Manufacturers production capacity the tender and shall upload these d the process production flow chart fo In case uploaded production flow defined in clause A-8, NFL reserves any reason(s) whatsoever.	chart does not conform to NFL's requirement as the right to reject any of the bids, without assigning		
10.00	Tender Submission and acceptance	whole or part quantities or reje	t their sole and unfettered discretion any tender for ct any or all tenders without assigning any reason tion or otherwise whatsoever will be considered by		



1	NFL	E-Tender No.: 2021_NFL_77383_1	Tender No	. 03-2021-22-APS-	NPK-02EW	
		NFL from the tenderers.				
		ii) If a tenderer resorts to any fri	volous, malicious or	baseless compla	ints/ allegations	
		with intent to hamper or delay the tendering process or resorts to canvassing/				
		rigging/ influencing the tendering process, NFL reserves the right to debar such				
			tenderer from participation in the present/ future tenders up to a period of 2 years.			
		iii) The tenderers shall not be entit				
		connection with the preparation		-		
		iv) NFL reserves the right to split			s sole discretion	
		without assigning any reason				
		Intent (LOI) on more than one su		archase order		
		v) NFL reserves the right to reject		and/or on evalu	ation if the nast	
		performance of the tenderer ha			ation, if the past	
		vi) Those tenderers, who are tech		-	hid shall not he	
		permitted to deviate any of the				
		commercial bid of the tender su			ilear & un-priceu	
		NFL reserves the right to post			will issue such	
		corrigendum only on website as de		of tenders and	will issue such	
10.01		ents to be submitted category wise a	re as detailed below			
	a) <u>Technical Bid</u>	<u>Part</u>				
	Document (Tech	nical Bid)	Category-I	Category-II	Category-III	
	A To be submitte	d physically in sealed envelopes to	be dropped in tende	r box placed at I	NFL'S ADDRESS	
	as given at clau	use 9 of Part-A before the closing tim	e of receipt of tende	rs		
	Bid Security De	eclaration	Mandatory	Mandatory	Mandatory	
	Bank Reference	e letter	Not Required	Not Required	Mandatory	
	Valid Credit Ra	ting*	Not Required	Not Required	Mandatory	
	B To be uploaded	on website				
	Signed and star	nped Integrity Pact	Mandatory	Mandatory	Mandatory	
	Particulars of	Indian agent, if any and their	Mandatory	Mandatory	Mandatory	
	Constitution					
	Country of orig	in of material & parcel size	Mandatory	Mandatory	Mandatory	
	Manufacturer	Certificate/Support letter in	Mandatory	Mandatory	Mandatory	
	Original					
	Annual Rated	Capacity of manufacturer of	Mandatory	Mandatory	Mandatory	
	NPS/NPK					
	-	duction process flow chart for	Mandatory	Mandatory	Mandatory	
		actured(NPS/NPK)				
	_	mped Tender Documents(along with	-	submitted with	out any	
		ner physically (A) or to be uploaded of		<u>, , , , , , , , , , , , , , , , , , , </u>		
	-	report (not more than 6 months		-	ernational Credit	
	Agencies are a	acceptable with minimum rating of sa	tisfactory or equivale	ent -:		
		DUN & BRADSTREET				
		MOODY'S INVESTOR SERVIC	CE OR			
		STANDARD AND POOR				
	b) <u>Price Bid: Part</u>					
		equired under technical bid are uploa				
		available on website https://eten	ders.gov.in/eprocure	as per for	mat attached at	
11.00	Annexure-B	The date of sailing of vessel shall	ha tha data an whic	h the vessel aft	or completion of	
11.00	Vessel Sailing and	-			-	
	shipment Date	loading, sails from the loadport for the contract and shall be treated a		-		
		will render the Supplier liable for clause No 20.0 of part B.			it as per Delault	
		In case of multiple Bills of Lading	for the vessel the d	ate of Bill of Lod	ing issued in the	
		last for the vessel shall be treated			-	
		vessel.	as simplifient date h	or the total calg		
12.00	Marine insurance	Marine Insurance for CFR supplies	shall be arranged by	/ NFL through th	eir underwriters	
12.00		whose detail shall be furnished whose details are shall be furnished		-		
L		whose detail shall be furnished W	ine issuing the LOI/	i archase Oruel/	Le opening. The	



I	NFL	E-Tender No.: 2021_NFL_77383_1 Tender No. 03-2021-22-APS-NPK-02EW	
		supplier shall intimate NFL's underwriters/ General Manager (Materials), NFL immediately on shipping the product informing the name of the ship, quantity, value of material, port of loading etc. Premium paid, if any, for overage vessel will be to the account of supplier.	
13.00	Invoicing	Supplier should raise invoice for material in CFR FO price and also mention the freight component of CFR FO price in invoice itself. The freight component should authenticated by enclosing copy of Charter Party agreement/Fixture note that supplier has entered with the vessel owner. In case the freight component mentioned in invoice/charter party agreement/fixture note is higher than the freight mentioned in e-price bid then the additional GST liability towards differential freight shall be to Supplier's account. Supplier shall immediately pay the GST towards differential freight (higher) immediately on Buyer's first demand.	
14.00	PAYMENT	 Without prejudice to Buyer's right to recover the damages, payment less agent commission, if any, shall be made through sight L/C. NFL shall establish sight L/ (Irrevocable, non-transferable and non-assignable) after receipt of signed contract Vessel Nomination and acceptable Performance Guarantee Bond in the prescriber Performa as provided in the standard contract. The L/C covering 100% value of the contracted quantity including plus tolerance will be established by NFL. The payment for agency commission for agents in India, will be made in Indian Rupe only. For LC Performa and documents required for negotiations, Kindly refer to Annexure-V. It is expected that L/C Performa which is annexed herewith would be read ar understood by the Tenderers. 	
15.00	Bill of Lading	The bill of Lading issued for the product will stipulate the name of the port in India. In case of deviation at NFL's request, it is understood that all taxes, conditions, acceptance of the B/L and affreightment contract are automatically extended to the second port without issuing a new B/L. The B/L will also incorporate clause Paramount, Jaison Clause, both to blame, collision clause and general average. In the Bill of Lading (B/L), shipper column must indicate the name of the supplier.	
16.00	Shipping / Documentation	 Immediately after sailing of a vessel, the supplier shall advise NFL by email / courier service and also by fax, the name of the vessel, B/L details, date of sailing, quantity shipped and invoice value. Simultaneously, supplier shall dispatch directly to NFL, two non-negotiable sets of following documents through courier as detailed below: i) Clean Bill of Lading showing National Fertilizers Limited., Noida-201301, India as consignee and marked "Freight Prepaid" or "Freight Payable" as per C/P. ii) Copy of commercial invoice. iii) Manufacturer Certificate that the vessel has been supplied with product manufactured by them. iv) Certificate of Origin. v) Joint Draft Survey Report & Certificate of Weight certified by Inspection Agency appointed by seller at Load Port. vi) Certificate I (Refer Annexure-V) vii) Copy of intimation to our underwriters for insuring the cargo as per Shipping Advice. viii) Stowage Plan. ix) Certificate of Sampling 	
17.00	Indian Agent:	 The Tenderer shall disclose the name & address of their agent / representative along with the following information: (i) Indian Agent's registration numbers and their permanent income tax account number, amount and nature of commission / remuneration. (ii) A copy of terms & conditions of the appointment of the <u>Indian Agents including</u> <u>the commission being paid to them.</u> (iii) In case there is no agent in India, the tenderer shall certify that they have no agents in India and no remuneration is to be paid to any Indian Party. (iv) The Indian Agent's commission, if any, will be paid in India in Indian Rupee. The 	

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NFL

1	NFL	E-Tender No.: 2021_NFL_77383_1 Tender No. 03-2021-22-APS-NPK-02EW
		conversion will be made only at the prevailing RBI Reference Rate at the time of
		making payment. Payment of agent's commission will be subject to deduction of
		tax as may be applicable.
		In cases where there is no agent but the supplier has any Indian Branch or subsidiary or
		financially inter-linked concern the same shall be intimated to NFL. This will also include
		such Indian agent, who is paid general retainer fee and may not have any reference to
		this particular contract i.e. supplier shall intimate to NFL if they have got any agent /
		representative by whatsoever name he may be called in India and is receiving in India
		and / or outside India, any payment or facility in any form in return for any service
		rendered by him to the supplier.
		Should NFL suffer any loss / losses or penalization by the appropriate authority in India
		because of the failure or action of the supplier in not disclosing the names and other
		details in respect of their agents in India, NFL shall hold the supplier responsible for such
		penalties and shall be entitled to claim from them damages for breach of the above
		provision of the contract and also to resort to such other action which they may consider
18.00	Inspection Before	appropriate. a. The supplier shall ensure that the goods shipped conform to the agreed quality and
18.00	Shipment	specifications and shall not ship goods which do not conform to the agreed quality
	ompricent	and specification.
		b. NFL reserves the right, at its option and cost, to have material inspected before
		shipment in regard to quality and specifications. The supplier/ shipper shall tender
		the material for inspection to the agency to be nominated by NFL and shipment shall
		be effected only after the material is inspected. The supplier / shipper will provide
		free of cost facilities to the inspection agency at the load port for taking samples. In
		case the product tendered is being shipped for the 1st time to Indian market, then
		NFL/Inspection agency shall be permitted to inspect the material at producing
		Unit/warehouse/load port well before shipment and material shall only be shipped
		after satisfaction of NFL or its inspection agency. In such case, if product fails, NFL
		reserves the right to cancel the P.O./LOI without any further liability to either party.
		 c. Irrespective of whether NFL appoints inspection agency or not, it will be obligatory on the part of the supplier to obtain Certificates of Inspection from internationally
		reputed Inspection Agency appointed by Supplier to the effect that material is in
		accordance with the specifications laid down in the contract. This shall accompany
		the shipping documents. The inspection fee shall be borne by supplier.
		d. For the purpose of determining quality, the Inspection Agency, may at their discretion
		draw samples of the material at the producing factory as specified in the contract but
		shall draw samples in all cases in the customary manner during the loading of the
		vessel with a view to ensure that the material conforms to the contractual
		specifications. Analysis report should specify the nutrients and other requirements of
		the contractual specifications as per Indian FCO. The report shall specify the methods
		of analysis used, type of sieve used for determination of particle size and also the
		contract number, the quantity loaded and name of the vessel. A clear inspection note
		will be released by the Inspection Agency only if they are satisfied that the cargo
10.00	Quality Claims	meets contractual specifications. NFL shall lodge claims, if any, for the non/ substandard quality within 30 days of receipt
19.00		of quality report of the vessel from Central Fertilizer Quality Control & Training Institute
		(CFQC&TI), Faridabad (India) or any of its regional labs at discharge port in India and the
		documents in support of NFL's claim shall be sent by NFL to the supplier by airmail/ mail.
20.00	Default	In the event of failure to sail the vessel from Load Port within the time stipulated in the
		NIT's clause No.5.00 of Part-A it is agreed that NFL shall have the right to exercise any or
		all of the following options as the case may be:
		a. To cancel the contract either entirely or to the extent of non-supplied portion thereof
		and purchase the material at the risk and cost of the supplier. NFL shall be entitled to
		recover such additional cost and damages by all legal means including invocation of
		PG Bond.
		b. To purchase from other source without notice to the supplier at the risk and cost of
		the supplier, the material not delivered or material of similar description for which
		NFL shall have unfettered right to decide such option without cancelling the contract



	NFL		E-Tender No.: 2021 NFL 77383 1 Tender No. 03-2021-22-APS-NPK-02EW
			in respect of the consignment(s) not yet due for delivery. <u>NFL shall be entitled to</u>
			recover such additional cost and damages by all legal means including invocation of
			PG Bond.
			C. To recover as liquidated damages for the delay in sailing of vessel from load port and
			for the period of such delay beyond the contractual sailing period until actual sailing,
			a sum equivalent to 1% per week or part thereof for each week or part of week's
			delay, subject to maximum of 5%. In case of single shipment contract, the damages
			shall be applicable on the contract value and in case of multiple shipment contract,
			the damages shall be applicable on the undelivered quantity.
21.00	INTEGRITY	a.	Signing of Integrity Pact (IP) is mandatory for every Tenderer participating in this tender.
	PACT:		A copy of the IP is enclosed (AnnexVII), which may be deemed to have been signed by
			NFL. The Tenderer(s) and NFL shall be bound by the provisions of IP in case any complaint
			relating to the tender is found substantiated. Details regarding Integrity Pact can be
			viewed on our website viz. www.nationalfertlizers.com.
		b.	The IP shall be executed on a plain paper and duly signed on each page by the same
			signatory who signs the bid document. Any bid not accompanied by duly signed IP by the
			Tenderer would be rejected.
		c.	The Independent External Monitors (IEMs) for this tender shall be Sh. Shri Ramchander
			Bagdalkar e-mail- rnbagdalkar@gmail.com and Cmde Rakesh Anand IN (Retd.) e-mail-
			ansem_2000@yahoo.com. Any tender related complaint, for tenders covered under
			Integrity Pact having value of Rs.1 (one) crore and above, may be addressed to these
			Independent External Monitors (IEMs).
22.00	Important Po	oints	a) Offers received with original Bid Security Declaration/bid bond/DD/Swift transfer in
	For Ca	reful	NFL A/c only to be considered. Intimation of advice regarding opening of bid bond will
	Consideration	1	not suffice.
			b) Tenderers should quote only the firm quantities in the offer. In case optional
			quantities are offered, NFL reserves the right to consider only firm quantities for
			placement of orders.
			c) For CFR FO purchase, if shipment is done in Panamax vessels, all expenses on account
			of pre-berthing delays, shall be to buyers account and time to count on NOR
			Tendered valid.
			d) Fixture of Floating shipments for supply of APS (20:20:0:13) and NPK (12:32:16) shall
			not be accepted.
			e) Vessels appearing in Sanction List as per OFAC's updated SDN List of US Department
			of Treasury may not be accepted by NFL for shipment of ordered cargo. Suppliers to
			accordingly arrange suitable vessels to avoid problems in release of payment.
			f) The price bids shall be evaluated on product wise basis and L1 shall be determined accordingly after taking impact of GST where ever payable, including under reverse
			charge, by NFL on freight quoted by the Tenderer.
			g) The product should be supplied from a single source (plant). The colour & prill size of
			the product should be supplied from a single source (plant). The colour & plant size of the product should be uniform, free flowing and a certificate in this regard from
			independent inspecting agency, confirming the same, must be sent to NFL. In
			exceptional circumstances (to be proved and documented by Supplier to NFL's
			satisfaction), the product supplied from more than one source, may be permitted
			only with prior approval of NFL and with the terms and conditions i.e. loading of
			material from each source in separate holds, separate documents for each source to
			be submitted under LC and other relevant terms for avoiding mixing of cargos.
			h) For evaluation of bids in USD the following exchange rate shall be considered:
			Indian Companies offering on High Sea Sales (HSS) basis- RBI reference rate.
			Foreign Tenderers: RBI reference rate
			i) For payment to Indian Companies offering on HSS basis, the exchange rate as agreed
			shall be applicable.
			j) Indian Companies offering on HSS basis shall nominate suitable vessel exclusively for
			NFL and shall comply with all the NIT/T&C conditions including clauses relating to
			inspection at load port.
			k) In a tender, either the Indian agent on behalf of the Principal or Principal itself can bid
			but both cannot bid simultaneously for the same item/product in the tender.
			I) If an agent submit bid on behalf of the Principal, the same agent shall not submit
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NFL	E-Tender No.: 2021_NFL_77383_1 Tender No. 03-2021-22-APS-NPK-02EW
	another bid on behalf of another Principal in the same tender for the same item/product.
23.00 Force Majeure	 a) If at any time during the continuance of this contract either party is unable to perform the whole or in part any obligation under this contract because of war, hostility, civil commotion, sabotage, quarantine restriction, acts of God and acts of Government (including but not restricted to prohibition of exports or imports) fires, floods, explosion, epidemics, strikes, embargoes, then the date of delivery of the product shall be extended for the period force majeure condition was operative. b) Any waiver / extension of time in respect of the delivery of any installment or part of the goods occasioned due to the reasons in Para a) above shall not be deemed to be waiver/extension of time in respect of remaining deliveries. c) If operation of the force majeure circumstances exceeds three months, each party shall have the right to refuse further performance of the contract, in which case neither party shall have the right to claim eventual damages from each other. d) The party, which is unable to fulfill its obligation under the contract, must within 15 days of occurrence of any of the causes mentioned in this clause shall inform the other party of the existence of the force majeure conditions which prevents it from performing the contract. Such occurrence should be accompanied with Certificate issued by the Chamber of Commerce in the Country of Origin of Supplier in this respect. The Supplier shall also promptly inform the ending of such event enclosing therewith Certificate from Chamber of Commerce. If NFL is prevented from performing the contract, NFL shall inform the supplier within 15 days of occurrence of such force majeure conditions accompanied by Certificate issued by Chairman &
	Managing Director of NFL.
Disputes/	e) Non-availability of material shall not be valid ground for non-performance.
24.00 Arbitration	 a. FOR INDIAN PARTIES "Any dispute or difference whatsoever arising between the parties out of or relating to the construction, meaning, scope, operation or effect of this contract or the validity or the breach thereof shall be resolved amicably though negotiations by the Parties. A "Notice of Dispute" shall be given by the party seeking resolution of a dispute to other party. If the dispute is not resolved within Thirty (30) days from the notice, the dispute shall be referred to arbitration as per the procedure mentioned herein below: A written notice shall be given by the contractor invoking arbitration to National Fertilizers Limited through Designated Authority. Where the claim including determination of interest, if any, being claimed upto the date of commencement of arbitrator. The parties shall mutually agree on the name of sole arbitrator. In case of disagreement upon the name of the sole arbitrator, the appointment of Sole Arbitrator shall be done in accordance with the provisions of Arbitration & Conciliation Act, 1996. Where the claim including determination of interest, if any, being claimed, upto the date of commencement of arbitration exceeds Rs. Five crore, the reference shall be made to arbitral tribunal consisting of three arbitrators. Each party shall nominate one arbitrator each within 30 days from the date of receipt of notice of invocation of arbitration and two nominated arbitrators shall appoint the presiding arbitrator shalls be done in accordance with the provisions of Arbitration & Conciliation Act, 1996. The Arbitration gravitator, appointment of Arbitrator(s) shall be done in accordance within 30 days from the date of receipt of notice of invocation of arbitration and two nominated arbitrators shall appoint the presiding arbitrator shalls to nominate an arbitrator on its behalf within the period specified, or the two arbitrators fails to nominate Presi



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		The cost of the proceedings shall be equally borne by the parties, unless otherwise directed by the arbitral tribunal. The decision of the arbitral tribunal shall be final and binding on all parties."	
		b. For Foreign Parties "Any dispute arising out of or in connection with this contract, including any question regarding its existence, validity or termination, shall be referred to and finally resolved	
		by arbitration administered by the Singapore International Arbitration Centre ("SIAC") in accordance with the Arbitration Rules of the Singapore International Arbitration Centre ("SIAC Rules") for the time being in force, which rules are deemed to be incorporated by reference in this clause.	
		The seat and venue of the arbitration shall be at New Delhi, India. The language of the arbitration shall be English.	
		This Contract/LOI/NIT shall be governed by and construed in accordance with the Laws of India."	
		c. For CPSEs and Government Department	
		All commercial disputes between CPSEs inter se and CPSE(s) and Govt. Department(s)/Organization(s) shall be settled through Administrative Mechanism for Resolution of CPSEs Disputes (AMRCD) as provided vide DPE OM No. 4(1)/2013- DPE(GM)/FTS-1835 dated 22-05-2018 and DPE-GM-05/0003/2019-FTS-10937 dated 20.02.2020. Following clause in all commercial contracts between CPSEs inter se and	
		CPSEs and Government Departments/Organizations shall be included as under: "In the event of any dispute or difference relating to the interpretation and application of the provisions of commercial contract(s) between Central Public Sector	
		Enterprises (CPSEs)/ Port Trusts inter se and also between CPSEs and Government Departments/Organizations (Other than those related to taxation), such dispute or difference shall be taken up by either party for resolution through AMRCD as	
		mentioned in DPE OM No. 4(1)/2013-DPE(GM)/FTS-1835 dated 22-05-2018".	
25.00	Applicable law/	The applicant here to agree that the courts and tribunals at New Delhi shall have	
	Jurisdiction of	exclusive jurisdiction to settle any or all disputes which may arise out of or in connection	
	Courts	with the tender. All disputes arising out of this tender shall be decided in accordance with the laws of India and in English language only.	
26.00	Fraud Prevention	Tenderer should adhere to Anti-Fraud Policy of NFL (full text of which is available on	
	Policy	NFL's website <u>www.nationalfertilizers.com</u>) and not indulge or allow anybody else	
		working in the company to indulge in fraudulent activities and would immediately	
		apprise NFL of the fraud/ suspected fraud as soon as it comes to their notice. In case of	
		failure to do so NFL may debar them for future transaction.	
27.00	Restrictions on	I. Any bidder from a country which shares a land border with India will be eligible to	
	procurement from a bidder	bid in this tender only if the bidder is registered with the Competent Authority as specified in Annexure-I of Order No. 6/18/2019-PPD dated 23.07.2020 of Ministry of	
	from a country or	Finance, Department of Expenditure, Public Procurement Division, Govt. of India.	
	countries which	If registered with Competent Authority as above a copy of registration certificate	
	shares a land border with	shall be furnished along with the bid failing which the bid shall be rejected. II. "Bidder" (including the term 'tenderer', 'consultant' or 'service provider' in certain	
	India.	contexts) means any person or firm or company, including any member of a consortium or joint venture (that is an association of several persons, or firms or companies), every artificial juridical person not falling in any of the descriptions of bidders stated hereinbefore, including any agency branch or office controlled by	
		such person, participating in a procurement process.	
		III. "Bidder from a country which shares a land border with India" for the purpose of this Order means:-	
		 a. An entity incorporated, established or registered in such a country; or b. A subsidiary of an entity incorporated, established or registered in such a country; or 	
		 An entity substantially controlled through entities incorporated, established or registered in such a country; or 	
		d. An entity whose beneficial owner is situated in such a country; or	
		 e. An Indian (or other) agent of such an entity or f. A natural person who is a citizen of such a country; or 	
		g. A Consortium or joint venture where any member of the consortium or joint	
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	 E-Tender No.: 2021_NFL_77383_1 Tender No. 03-2021-22-APS-NPK-02EW venture falls under any of the above IV. The beneficial owner for the purpose of (iii) above will be as under: In case of a company or Limited Liability Partnership the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has a controlling ownership interest or who exercises control through other means. Explanation a. "Controlling ownership interest" means ownership of or entitlement to more than twenty-five per cent of shares or capital or profits of the company; b. "Control" shall include the right to appoint majority of the directors or to control the management or policy decisions including by virtue of their shareholding or management rights or shareholders agreements or voting agreements; 2. In case of a partnership firm, the beneficial owner is the natural person(s) who, whether acting alone or together, or through one or more juridical person, has ownership of entitlement to more than fifteen percent of capital or profits of the partnership; 3. In case of an unincorporated association or body of individuals, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has ownership of or entitlement to more than fifteen percent of the property or capital or profits of such association or body of individuals; 4. Where no natural person is identified under (1) or (2) or (3) above, the beneficial owner is the relevant natural person who holds the position of senior managing officia; 5. In case of a trust, the identification of beneficial owners(s) shall include identification of the author of the trust, the trust e, the beneficiaries with fifteen percent or more interest in the trust and any other natural person exercising ultimate effective control over the trust through achain of control of own
	 Government of India is engaged in development projects. Certificate to be submitted by tenderers: "I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India; I certify that this bidder is not from such a country or, if from such a country, has been registered with the Competent Authority. I hereby certify that this bidder fulfils all requirements in this regard and is eligible to be considered. [Where applicable, evidence of valid registration by the Competent Authority shall be attached". The bidders shall submit a certificate, along with their bid, to the effect that they fully comply with the Order F.No. 6/18/2019-PPD dated 23.07.2020 and subsequent amendment, if any, issued by Ministry of Finance, Department of Expenditure, Public Procurement Division, Government of India. If such a certificate given by a bidder, whose bid is accepted, is found to be false, then this would be a ground for immediate termination and further legal action in accordance with law.



PART – 1: TECHNICAL BID

(Available on https://etenders.gov.in/eprocure/app)

(To be completed by foreign supplier or their authorized local agent on the link available on website under Party's login)

E-Tender No.: 2021_NFL_77383_1 (Tender Doc. No.03-2021-22-APS-NPK-02EW)

Sr.	Requirement as per NIT				
	Product	APS (20:2	20:0:13)	NPK (1	2:32:16)
1	Name and Complete address of Tenderer			•	
	Contact Person's Name, Mobile No.				
	Telephone No, Fax No., Email				
2	Name, address, email, telephone/mobile and fax no of				
	representative for the purpose of communication and				
	who are authorized to submit the documents on behalf				
	of the principal, producer/supplier				
3	Name and address of Indian Agent, if any.				
4	Whether the Tenderer is producer or supplier				
5	Accredited supplier of NFL	Yes/	/No	Yes/No	
	Accreditation applied under Category I/II/III				
6	Country of origin of Product				
7	Parcel Size in MT				
8	Bid Security Declaration Submitted		Y	es/No	
9	Duly Signed Integrity Pact submitted		Y	es/No	
10	Certificate No. 1& 2 as per Annexure-VIII submitted		Y	es/No	
11	Manufacturer's Certificate/Support letter in original				
12	Annual rated capacity of the manufacturer for the				
	product tendered				
13	Production Process flowchart confirming that NPK				
	(12:32:16) & APS (20:20:0:13) is produced through				
	chemical process			(n.	
14	Acceptance of all terms and conditions of tenders		Y	es/No	
	documents along with all annexures thereof.				
45		Black/White		Black / Dark	Black / Dark
15		(30000 MT-	(30000 MT -	Brown / White	
		June	July	(30000 MT-	(30000 MT-
		shipment)	shipment)	June shipment)	July shipment)
	Quantity Offered in MT (+/-10%) against this tender				
16	Colour of Product offered against this tender				

Undertaking/declaration

- I/We hereby confirm that we have read all the terms and conditions of this tender for Import of APS (20:20:0:13)/NPK (12:32:16) all the annexures attached thereof and all addendum/s, if any, issued and I/we undertake that all terms & conditions mentioned in this tender document consisting of pages 1 to 32 along with annexures and addendum, if any, are accepted to me/us without any deviation and I/We shall abide by the same fully.
- 2. That the Tenderers, their associates, Sister concerns, etc. have not been blacklisted by any Institutional Agency/Govt. Deptt./Public Sector Undertaking in the last five years.
- 3. That none of our Sister-Concern/ Group/ Associates Company is participating in this tender.
- 4. Requisite bid Security Declaration have been submitted as per clause 7 of Part-B .

Signed Digitally

Place:

Date:

Note: In case of concealment of any fact, if detected later on, such tenderers will be debarred from all future dealing with NFL.



PRICE BID FORMAT

(Available on https://etenders.gov.in/eprocure/app)

(To be completed by foreign supplier or their authorized local agent on the link available on website under Party's login)

PRODUCT – APS (20:20:0:13) / NPK (12:32:16) Bulk FERTILIZER GRADE Please quote in unit price PMT in USD only.

-			
S	Details /	APS (20:20:0:13)	NPK (12:32:16)
1	Price in USD	Kakinada/Paradip or any other	Mundra/Pipavav/Tuna or
		safe port on ECI	any other safe port on WCI
1.	Quantity (Required) in MT	30,000 for June Shipment and	30,000 for June Shipment and
		30,000 for July Shipment	30,000 for July Shipment
2	Freight in USD included in Spot		
	CFR FO Rate		
3	Spot CFR FO Rate		
4	(-) Discount		
5	Net Spot CFR FO Rate		
6	Agency Commission payable to		
	Indian Agent (Included in Net		
	Spot CFR FO Rates (Row .5)		

E-Tender No. 2021_NFL_77383_1 (Tender Doc. No. 03-2021-22-APS-NPK-02EW)

Notes:

- 1. Tenderers are requested to quote prices separately for all Serial Nos. of the above table.
- 2. The agency commission indicated above is included in the net Spot CFR FO price.
- 3. The applicable Insurance, Custom duty, GST, Stamp duty shall be added to Spot CFR FO price to arrive at the delivered cost at designated port, for evaluation. In case, supplier does not mention freight component then the value of taxable service in respect of ocean freight shall be deemed to be 10% of CIF value and applicable GST shall be loaded accordingly for evaluation purpose.
- 4. Incomplete tenders in any respect and/ or with deviation are liable to be rejected.

I/ We (Tenderer) have carefully gone through the terms and conditions of the Tender and hereby agree to abide by the same without any deviation/condition.

Digitally signed by Tenderer

Place: Date :



GENERAL SHIPMENT TERMS IN RESPECT OF CFR CONTRACTS

The supplier shall abide by the following terms for CFR FO contracts:

- Supplier shall arrange for chartering of suitable vessel fitted/ loaded with hold suitable for facilitating discharge. In case of geared vessels, the seller shall guarantee that the vessel is fitted with, grabs, ropes, and winches in good working condition capable of handling the rated capacity of minimum 25 MT SWL. Master also to give free use of vessel's lighting/ power as on board, if required. Vessel should be single Decker and should have Macgregor or rolling type steel hatch cover. Vessel should be suitable for grab discharge
- 2. Vessels shall be chartered on the basis of one / two safe berth, one safe port on West Coast / East Coast of India as required.
- **3.** Extra Port & Port Charges: In case NFL could not receive the vessel at the nominated port, a second port, on the same coast, will be nominated. Extra freight for the additional steaming will be to NFL's account. However, if the nomination of the changed port is done 72 hours in advance, extra freight to the extent of additional distance only shall be paid.
- 4. NFL shall declare the discharge port at the time of accepting the vessel offered by Supplier.
- Co-shipment may be considered only with the prior approval of NFL subject to that none of PO/ LoI/ NIT/ GTC terms are breached.

6. GIC Approval & Extra Insurance Premium:

6.1. Only GIC approved vessel should be chartered. Supplier shall furnish following information to NFL immediately on nomination of each vessel for obtaining GIC approval in time:

i) Name of the Vessel, Ex-name, if any.

- ii) Details of ship:
 - a. Flag.
 - **b.** Classification as per IACS.
 - c. Month & Year of built.
 - **d.** G.R.T. / N.R.T.
 - e. DWT
 - f. Voyage Number.
 - g. Laycan
 - h. LOA, LLP, Beam
 - i. No. of Holds, Hatches & Type
 - j. No. of gears with capacity
 - **k.** No. of Grabs
 - I. Demurrage / Dispatch Rate
 - **m.** Whether ISM regulations have been complied with & validity period.
 - n. Name of Hull underwriters. If vessel is not insured, reasons thereof.
- iii) a. Name of the P&I Club of the vessel operator named above.b. Name & full address of the voyage charterers, if any.
- iv) a. Name & address with telephone & fax numbers of the agents at loading port.b. Name & address with telephone & fax numbers of the agents at discharging port.
- v) All Valid Ship certificates namely Ship Registry, International Tonnage Certificate, Load Line certificate, International Ship security certificate, Class certificate, Document of compliance certificate, P&I Club Certificate etc.
- 6.2. The vessels up to **15** years of age are only acceptable to NFL. Vessel should have valid insurance cover from P&I (Protection & Indemnity) club duly approved by the Government of India under "Entry of Vessels into Port rules, 2005 under Indian Port Act, 1908"
- 6.3. Sellers shall ensure that liberties, victories and other war built vessels are avoided for the loading of the cargo. Vessel so hired should not be of more than 15 years age. In case of necessity of chartering vessels older than 15 years, the seller shall take the prior approval of the buyer and overage insurance premium would be on seller's account. It may be noted that vessels older than 25 years shall not be accepted for shipment. Also vessels more than 20 years age are not allowed entry in Indian ports by Kandla, Vishakhapatnam, Paradip, Mundra, Tuna, Kakinada Deep Waters, Dhamra and Gangavaram unless it has been cleared by the said ports or any other port of India/ State control Authorities within the preceding six months. In case the ship chartered by supplier is 20 years or more of age, the shipping agent of the suppliers shall obtain necessary clearance from the



Tender No. 03-2021-22-APS-NPK-02EW authorities and the time taken to obtain such clearance shall be to ship owner's/ supplier's account

- and the same shall be excluded while calculating the lay time. 7. Sellers would be liable to furnishing all relevant vessel particulars to enable the buyer to obtain approval of Insurance Company (General) before the vessel is finally accepted. Any extra premium charged by the insurance company towards approval of vessel of age more than 15 years would be to seller's account.
- 8. Supplier shall ensure that the owner of the vessel obtains certification by approved surveyor that the ship's hatches, prior to loading of each shipment of the product, are free from any impurity whatsoever, including contaminations if any, which remain in the ship's cargo as residue from earlier shipments. Supplier shall also ensure that cargo owner's (receiver) right of recovery against the ship owners would not be lost or waived in any manner in the charter party. If the recovery rights are not included in the Charter Party by the supplier, against the ship owner for any reason, the receivers shall have the right to recover losses / damages to material during voyage/discharge from the supplier.

9. Prior Notice of Expected Time of Arrival (ETA):

At least 7 days prior to the date of commencement of loading of the ship, supplier shall notify NFL, by fax and email, the quantity of product to be shipped, the value of the product and any other relevant details that may be required by NFL.

As soon as the vessel sails from the supplier's / shipper's jetty, supplier shall notify NFL by fax /email the name of the vessel, date and time of sail and estimated date and the ETA at designated discharge port together with other details as may be required by NFL.

Master shall send a sailing email and fax to NFL on vessel leaving loading port, giving sailing date, speed, commodity, total quantity loaded, estimated draft, fore and aft on arrival at disport and ETA at disport and another email & fax advising the latest estimated date of arrival while passing from Aden / Cape of Good Hope / Suez Canal, as the case may be.

Further, supplier shall either give or arrange with the Master of the vessel to give 96 hours, 72 hours, 48 hours and 24 hours' notice to NFL or their nominee indicating the ETA of the vessel at the port of unloading. Thereafter, for any change in the ETA of the vessel by more than a period of 24 hours, the supplier shall either advise or arrange with the Master of the vessel so that NFL is advised about the revised ETA of the vessel.

10. Discharge Rate and excepted period:

The cargo shall be discharged from the vessel at an average rate as stipulated in <u>Clause 8 of Part-A</u> basis five or more available and workable hatches / holds and pro rata if less, per weather working day of 24 consecutive hours, Sundays and Holidays excepted, even if used (PWWDSHEXEIU).

11. Notice of Readiness & Commencement of Lay-time:

The Master shall give notice of readiness to NFL or nominated agents during official working hours. The time at discharging port shall begin to count from 24 running hours after the vessel's arrival within the port limits and Notice of readiness tendered and accepted during official working hours i.e. 10.00 Hrs. to 17.00 Hrs from Monday to Friday and 10.00 to 12.00 Hrs on Saturdays (or during any of the periods exempted (for discharge port) even if used reported) and should be in free pratique, whether in berth or not. Charterers have the right to work during excepted periods, such time used not to count as lay time. Time shall not be counted between 12.00 noon on Saturday and 8.00 a.m. on Monday and not between

5.00 p.m. (Noon if Saturday) on the last working day preceding a local and legal holiday and 8.00 a.m. on the first working day thereafter even if used, unless the vessel is already on demurrage. Receivers have the right to work during excepted period such time used not to count as lay time.

- 12. The non-weather / half weather working days as per statement of facts (SOF) not to count as lay time used, even if used, whether the vessel is on berth or in stream, whether discharging or not. However, once the vessel is on demurrage such days will also count as lay time, subject to force majeure conditions
- 13. Surf days not to count as weather working days even if used.
- **14.** No cargo is to be loaded in twin decks, deep tanks, wing tanks or bunker spaces. The master is, however, to have the liberty of loading in such spaces for the purpose of stability of the vessel but any extra expenses incurred by reasons of discharging from such spaces not easily accessible is to be to the ship owner's / supplier's account and the lay-time admissible will be calculated at half the specified normal rate for discharging.
- **15.** Cost of shifting to second berth (if used) including fuel shall be to the vessel owner's / supplier's account and time used in shifting not to count as lay-time.



- **16.** Cost of first opening and last closing of hatches shall be to ship owner's / supplier's account and time used not to count as lay-time.
- 17. Supplier / Ship owners to undertake that vessel's arrival draft at the discharging port in India not to exceed the norms as per <u>Clause 8 of Part-A</u> of designated discharge port. Any lighterage cost over agreed draft on arrival shall be on ship owner's supplier's risk and cost and time used not to count as lay-time.
- **18.** Rigging gangs employed at discharging port to be for owner's / supplier's account.
- **19.** The vessel shall give free use of all available gears for discharging also lights for night work on board. If all gears are not available discharge rate to be reduced proportionately.

20. Demurrage / Dispatch:

Demurrage / Dispatch rate shall be as per Charter Party. NFL shall be intimated the rate of Demurrage / Dispatch prior to fixing of the vessel. Supplier shall provide the copy of their Charter Party Agreement with the vessel/Shipping agency well before the arrival of vessel at load port.

Supplier shall pay to NFL dispatch money and NFL to pay to supplier demurrage money at the rate and in the currency as mentioned in the Charter Party Agreement per day and prorata for part of a day for all working time saved in discharging.

However, if demurrage is incurred at the port of discharge by reasons of port problems, fire, explosion, storm or by strike, lock-out, stoppage or restraint of labour of master, officers and crew of the vessel or tug boats or pilots or any other force majeure circumstances, no demurrage will be payable.

- **21.** It will be agreed that NFL or its nominee shall have to sign the Statement of Facts and other customary documents together with the Master of the vessel and ship owner's agent at disport.
- **22.** Overtime to the account of party ordering the same. Officers' / Crews' overtime to be always for supplier's / ship owner's account.
- **23.** Supplier's / charterer's shall appoint agent at discharge port and the fees shall be payable by the ship owners at usual tariff.
- **24.** After arrival of the vessel at the customary anchorage at the port of unloading, the master / his agent shall give NFL or their agent notice by letter, telephone, emails, to NFL / their nominees confirming that the vessel is in all respects ready to discharge the product.
- **25.** When delay is caused to vessel getting into berth giving notice of readiness for any reason over which NFL has no control, such delay shall not count as used lay time.

26. Port Dues:

At discharging port, dues on vessel will be for the supplier's/ owner's account but all dues on account of Cargo will be to NFL's account

27. Completion of Discharge:

The vessel shall have the liberty to sail immediately on completion of discharge and final joint draft survey unless obstructed by weather, fog or port conditions, for which NFL shall not be responsible by any manner.

28. The terms as per the Purchase Order (PO) would override terms of individual Charter Party unless the deviations are specifically accepted by the buyer. If a berth is available for the vessel upon its arrival at the port, then, in case the vessel is not ready to proceed to berth when allotted or commence discharge after berthing, the vessel will be considered as "Not Ready" and NOR will be deemed to be accepted when the vessel is ready in all respects to commence discharge.



ANNEXURE-II

BID SECURITY DECLARATION FORM (To be submitted on the Letter Head)

Date:

Tender No. 01-2021-APS-NPK-01EW

To, General Manager(Materials), Import Section, National Fertilizers Limited, Corporate Office, A-11, Sector-24, Noida - 201 301, Dist. Gautam Budh Nagar (Up), India,

I/We. The Undersigned, declare that: I/We understand that, according to the conditions of the NIT / tender documents, bid must be supported by a Bid Security Declaration.

I/We accept that I/We may be suspended without any notice from bidding for any contract issued by your company for a period of one year for committing a breach of obligation (s) under the tender conditions , because I/ We

(a) Have a Withdrawal/modified /amended/ the bid during the period of bid validity; or

(b) Having been notified of the acceptance of our Bid by the purchaser during the period of bid validity

- I. Fail or refuse to execute the contract within the specified time, if required , or
- II. Fail or refuse to furnish the performance Security within the specified time,

In accordance with term and conditions of the NIT /tender documents.

(Name & Signature with seal)

(Proprietor /Partner/Director/Authorized Signatory)



PERFORMANCE GUARANTEE BOND PERFORMA

(To be issued by an Indian Scheduled bank except Cooperative Bank through its Branch Office in New Delhi (India) on stamp paper of appropriate value)

M/s. NATIONAL FERTILIZERS LIMITED, Corporate Office: A-11, Sector-24, Noida-201 301, Dist. Gautam Budh Nagar (UP), India

- 1. Against Contract No. ______ dated_____ _ (hereinafter called the said "Contract") entered into between the National Fertilizers Limited (NFL) (hereinafter called the Buyer) and M/s.______ (hereinafter called the Supplier), this is to certify that at the request of the Supplier, we _______ Bank are holding in trust in favour of the Buyer, the amount of USD _______ to pay to the Buyer on demand immediately without protest or demur or reference to the Supplier if the Supplier fails to perform all or any of their obligations under the said Contract. The decision of the Buyer duly communicated in writing to the Bank that the Supplier has failed to perform all or any of the obligations under the contract shall not be questioned and shall be final and conclusive (irrespective of the stand that may be taken by or on behalf of the Supplier). The said amount of USD _______ will accordingly forthwith be paid without any condition or proof whatsoever.
- This Guarantee shall remain in force for a period of six months i.e. upto _____(date) and that we _____Bank undertake not to revoke this Guarantee during its currency without the consent in writing of the Buyer.
- 3. We, ______ Bank, further agree that the Buyer shall have the fullest liberty, without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said contract or to extend time of performance by the Supplier from time to time or to postpone for any time or from time to time any of the powers exercisable by the Buyer against the said Supplier and/or forebear to enforce any of the terms and conditions relating to the said Contract and we, ______ Bank, shall not be released from our liabilities under this Guarantee by reason of any such variation or extension being granted to the said Supplier or for any forbearance and/or omission on the part of the Buyer, or any indulgence by the Buyer to the said Supplier or by any other matter or thing whatsoever which under the Law relating to the sureties would, but for this provision have the effect of so releasing us from our liability under this Performance Guarantee.
- 4. We, ______ Bank, further agree that the Guarantee herein contained shall not be affected by change in the constitution of the said Supplier/ Buyer/Bank.
- 5. We, ______ Bank, further agree to extend the validity of the Guarantee for the period(s) as asked for by the supplier.
- 6. The Guarantee will be governed by Indian laws and will be subject to jurisdiction of Competent Courts at New Delhi in India alone.
- 7. We have the power to issue this Guarantee in your favour under the Charter of our Bank and the undersigned has full power to execute this Guarantee under the Power of Attorney granted by the Bank.

Signed and delivered this_____ day of _____

FOR ______ BANK

ACCEPTED

Note: Conditional PG Bond will not be accepted. PG Bonds to be furnished in US Dollars only. PG Bond in Indian Rupees will not be accepted.

(The Bank Guarantee should be submitted by Bankers directly to NFL in a sealed cover through Registered Post AD and not through supplier. The Vendor/ Contractor shall also arrange to send BG advice (including all BG amendments) by their issuing bank through SFMS platform directly to the NFL Banker, i.e. ICICI Bank Ltd, KI, Senior Mall, Sector-18, Noida, UP, 201301, IFSC Code ICIC000003I, as per following details:

- i. IFN 760 COV for issuance of bank guarantee.
- ii. IFN 767 COV for amendment of bank guarantee.
- iii. Issuing bank shall mention IFSC code as ICIC0000031 in field 7035 of IFN760 COV/ IFN 767 COV.
- iv. Issuing bank shall mention NFL beneficiary code as "NFLNATIONAL04022015" in field 7037 of IFN 760 COV/ IFN 767 COV.

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LIST OF ACCREDITED APS SUPPLIERS

Categ	Category I- MANUFACTURERS		
1	Yuntianhua United Commerce Co. Ltd., China		
Categ	Category II - TRADERS		
2	Merrycorn Pte. Ltd., Singapore		
3	Aries Fertilizers Group Pte Ltd, Singapore		
4	Midgulf International Ltd., Cyprus		
5	Ameropa Asia Pte Ltd., Singapore		
6	Agrifields DMCC, UAE		
7	Amber Fertilizers Limited, Hong Kong		
8	Dreymoor Fertilizers Overseas Pte Ltd, Singapore		
9	Swiss Singapore Overseas Enterprises Pte Ltd, Dubai, UAE,		
10	Transglobe DMCC, Dubai		
Categ	Category III - OTHERS		
11	Eastern Commodities FZC, Sharjah		

LIST OF ACCREDITED NPK SUPPLIERS

Category II - TRADERS		
1	Midgulf International Ltd., Cyprus	
2	Agrifields DMCC, UAE	
3	Swiss Singapore Overseas Enterprises Pte Ltd, Dubai, UAE	
4	Transglobe DMCC, Dubai	
Category III - OTHERS		
5	Eastern Commodities FZC, Sharjah	

DOCUMENTS REQUIRED FOR ACCREDITATION by Non- Accredited Supplier(MANUFACTURERS/ TRADERS)

Those Parties who want to be accredited for FY 2020-21 & FY 2021-22 must submit the following documents, (To be filled in English language, printed on firm's letterhead & duly signed)

Accreditation is an ongoing process and parties willing to get accredited must submit the requisite documents well before the closing of tender in PHYSICAL FORM

- **A. Basic Information of Applicant:** (To be filled in English language, printed on firm's letterhead & duly signed)
- 1. Firm's Name:....
- 2. Contact Address:..... Phone
- no:.....e-mail:......e-mail:....
- 3. Contact Person:......Number:.....e-mail:.....
- 4. Details of Firm's CEO & Directors:
- Name of Indian Agent & Type of Agreement (if any):.....
 Category Applied for: [Category I (Manufacturers)/ Category II (Reputed Traders)/ Category III

(Others)]

- B. Category Specific Information of Applicant: (To be submitted in the form of Physical Documents)
- 7. List of physical documents submitted:

(a) Category I – Manufacturers

(i) Manufacturer should have minimum total DAP/NPK/APS production capacity of 5.00 Lakh MT per year; Details of DAP/NPK/APS manufacturing facility, plant-wise location, capacity & total quantity available for exports.



- (ii) Firm's Profile, History & Organization Structure.
- (iii) World-wide list of customers (including those in India) to whom the DAP/APS/NPK is supplied/ exported
- (iv) Separate Process Flow Diagram for APS/NPK certifying that above product is manufactured through chemical production process with the raw materials Sulphuric acid, Ammonia and Potash (MOP) for NPK and with the raw materials as Sulphuric acid, Ammonia and Phosphoric Acid for APS.

(b) Category II – Reputed Traders of DAP/APS/NPK

- (i) Documentary evidence i.e. copies of Bills of Lading or Commercial Invoices indicating applying firm's name for supply of single vessel of minimum 25000MT of DAP/NPK/APS (loose bulk fertilizer) successfully made to India for at least during two years in last five years from the date of NIT.
- (ii) Firm's Profile, History & Organization Structure.
- (iii) World-wide list of customers (including those in India) to whom the APS/NPK is supplied/ exported.
- (iv) Separate Process Flow Diagram for APS/NPK certifying that above product is manufactured through chemical production process with the raw materials as Sulphuric acid, Ammonia and Potash (MOP) for NPK and with the raw materials as Sulphuric acid, Ammonia and Phosphoric Acid for APS.
- (c) Category III Others
 - (i) Documentary evidence i.e. copies of Bills of Lading or Commercial Invoices indicating applying firm's name for supply of fertilizers including raw material (loose bulk raw material) of minimum 25000MT successfully made to India during any one year of the last five years from the date of NIT
 - (ii) Valid credit rating as evaluated by any of the following three agencies Standard & Poor's/ Moody's Investor Service/ Dun & Bradstreet (Date of rating should not be more than 6 months old). The credit rating has to be minimum satisfactory or equivalent.
 - (iii) Firm's Profile, History & Organization Structure.
 - (iv) World-wide list of customers (including those in India) to whom the NPK/APS is supplied/ exported.
 - (v) Separate Process Flow Diagram for APS/NPK certifying that above product is manufactured through chemical production process with the raw materials as Sulphuric acid, Ammonia and Potash (MOP) for NPK and with the raw materials as Sulphuric acid, Ammonia and Phosphoric Acid for APS

Yours faithfully,

(Signature of Authorized Representative of Manufacturer/Principals with name and full address)



L/C PERFORMA

FROM: Name of Bar TO	nk	
TEST DATED	FOR USD	
We hereby establish our	irrevocable letter of credit Number	/NFL//
datedIN	FAVOUR	OFM/s
	BY ORD	ER OF M/S NATIONAL
FERTILIZERS LIMITED, Corpora	te Office : A-11, Sector-24, Noida-201 301, Dist. Gauta	m Budh Nagar (UP) (India)
FAX NO. 91 – 120-2412397		
VALUE: USD	(Say USD	only)
EXPIRY: LC EXPIRES IN	(COUNTRY) ON	(DATE).
		FAPPLICABLE).

Beneficiaries are permitted to ship ______MTs plus/minus 10 PCT of quantity of merchandise. Available by drafts at sight drawn on applicants for hundred percent of invoice value duly marked with our LC no. and date and accompanied by the following documents:

Documents Required

- i) Three original plus three copies of beneficiary signed <u>COMMERCIAL INVOICE</u> with complete product specifications (as per latest Indian FCO) for 100 percent shipment value. The commercial invoice must also specify contract/ PO/ LoI No. with date, Country of origin of goods, port of loading, BL number, vessel's sailing date and freight from load port to discharge port.
- ii) One Negotiable Clean <u>BILL OF LADING</u> plus three non-negotiable copies. Charter Party (C/P) Bill of Lading (B/L) acceptable provided it bears an endorsement that all terms and conditions of relevant C/P are deemed to have been incorporated therein.
- iii) One original plus two copies of <u>CERTIFICATE OF QUALITY AND INSPECTION</u> issued by independent international inspection agency who is a member of International Federation of Inspection Agency (IFIA), appointed by seller, mentioning result of analysis, method of analysis adopted and weight of cargo. The certificate must certify about inspection and cleanliness of holds. The certificate must certify that goods conform to the contractual quality specifications. The inspection agency shall also submit one original and two copies of confirmation that the product loaded is from single source (plant) and is uniform in prill size and colour, free flowing and as per NIT/contract/PO/LOI.
- iv) One original plus two copies of <u>CERTIFICATE OF WEIGHT</u> issued by Seller's Inspection Agency showing weight of cargo shipped.
- v) One original and two copies of Load Port <u>DRAFT SURVEY REPORT</u>, jointly signed by shippers' agent, vessel's master/ agent and Seller's inspecting agency.
- vi) One original plus two copies of <u>MANUFACTURER'S CERTIFICATE</u> confirming that the vessel has been loaded with the product manufactured by them.
- vii) One original plus two copies of <u>CERTIFICATE OF ORIGIN</u> issued by either by the Local Chamber of Commerce or by Ministry of Trade/Industry/Commerce of the country of Origin of goods or any competent Govt. Authority of the Country. Certificate of Origin issued by Manufacturer/ Supplier/Shipper/ Inspection Agency /Chamber of Commerce of third Country or anyone else are not acceptable. For Chinese origin cargo, Certificate of Origin issued by 'China Council for Promotion of International Trade" is acceptable.
- viii) One copy of <u>SHIPPING ADVICE</u> sent via email/ fax, by supplier to buyer i.e., General Manager (Materials), National Fertilizers Limited and buyer's underwriters (as provided by NFL) within 24 hrs of sailing of vessel giving consignment details i.e., name of vessel, load port, country of origin, BL number, date of sailing, quantity shipped, contract/ PO/ LoI No. with date, LC No. with date and ETA at the designated discharge port.



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- ix) One original plus two copies of <u>SUPPLIER CERTIFICATE I</u> from the supplier that the material supplied under the contract is correct as to quantity, quality, rate, total value and that the payment is due in accordance with the terms of contract at the time of presentation.
- x) One original and two copies of <u>SUPPLIER CERTIFICATE II</u> to the effect that two non-negotiable sets have been couriered and faxed/ e-mailed immediately on sailing of vessel directly to NFL or to the addressee specified by NFL.
- xi) One original and two copies of <u>VESSEL MASTER'S CERTIFICATE</u> for having received one copy of Bill of Lading (B/L) and sample in sealed jar from supplier's inspection agency.
- xii) One original plus two copies of <u>STOWAGE PLAN</u> signed by master of the vessel and bearing his/ vessel's seal/ stamp. In case the stowage plan is issued/ signed by vessel's load port agent; the original letter of authority issued by master of the vessel authorizing vessel's load port agent, for issuance/ signing of stowage plan is to be annexed with the stowage plan.
- xiii) One original plus two copies of <u>CERTIFICATE OF SAMPLING</u> certifying that composite samples were drawn during loading as per procedure stipulated in Indian FCO 1985 along with latest amendments.

ADDITIONAL CONDITIONS

- A) All bank charges and other charges including levies taxes etc., outside India are for beneficiary's account. L/C amendment and extension charges will be to the account of the party which is responsible for occasioning the extensions amendment and the decision of buyers in this regard will be final.
- B) Invoices and all other shipping documents including B/L to quote, LoI No. NFL/_____ dated _____ and irrevocable letter of credit no. and date.
- C) Third party documents are acceptable except invoice and draft.
- D) Documents are to be negotiated within twenty days from the date of Bill of Lading.

INSTRUCTIONS TO NEGOTIATING BANK

- A) Negotiating bankers are required to email/inform the following details to us on our direct Fax nos. by a tested email, on the date of negotiations.
 - amount negotiated
 - date of receipt of credit confirming documents at negotiating bank counters.
 - negotiating bank certificate that documents strictly comply all terms and conditions of the credit.
 - negotiating bank intimation of DHL courier receipt number and date evidencing dispatch of negotiating documents to opening bank
- B) Provided that all the terms and conditions of the credit are strictly complied with and swift message as per (A) above is sent to us, negotiating bankers are authorized to negotiate the drafts. We shall remit the proceeds to the negotiating bank after five days after receipt of L/C complying documents at our counters. Documents are to be dispatched to us in two sets first set by the couriers and second set by consecutive registered air mail. Second set should consist of one copy each of all documents.
- C) This credit is subject to uniform customs and practice for documentary credits (1993revision) ICC Publication number 600.
- D) Advising bank to deliver the L/C immediately to the beneficiary.



SPECIAL INSTRUCTIONS TO TENDERERS

1. Mode of Tendering:

National Fertilizers Ltd. has decided to do procurement of Fertilizers against this tender through etendering and reverse auctioning. The NIT is available on website <u>https://etenders.gov.in/eprocure/app</u> from where the registered vendors will be able to download the tender documents free of cost for participation in the tender and submit their bids online. The tender submission, tender closing and opening will be done electronically and online..

You are already aware of the process regarding downloading of tender documents, preparation of techno-commercial bid as well as price bid, uploading of techno-commercial as well as price-bids and submitting through online only, opening of bids, participation in reverse auctioning, and other related activities. It is presumed that accordingly, you can submit your bid and participate in this tender as per the requirements of the system. However, in case of any help / clarification, you may contact any one of the following:

a) M/s National Fertilizers Limited-Noida

,	
Name- B Lakshmi Narayanan	Name-Dileep Kumar,
(General Manager-Materials)	(Manager-Materials)
Contact No +91- 9417786350 Email –blakshmi@nfl.co.in	Condect No +91-9/1//31025
	Email – <u>imports@nfl.co.in</u>

- b) Any queries relating to the process of online bid submission or queries relating to tender Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is 0120-4001 002, 0120-4001 005 & 0120-6277 787.
- 2. All the vendors participating in the online e-procurement have to abide by the process involved in the entire workflow of the e-procurement. The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal. NFL shall not be responsible for any mistake made by the vendor at the time of bid process. In case any vendor submits an invalid bid due to any reason including typing mistake / human error, such invalid bid will be disqualified / rejected with forfeiture of EMD and such vendor shall not be allowed to further participate in that tender. The remaining process shall be completed considering the other valid bids. This shall however, be without any prejudice NFL's right to debar / de-list (*vendors who submit invalid bids*) from future tenders. Such action, if any, shall be taken at the sole option of NFL.
- 3. It is mandatory for the vendors to use the digital certificate in all their bidding Process.
- 4. To participate in e-tendering of NFL, please refer <u>https://etenders.gov.in/eprocure/app</u> for System requirement, Browser configuration, procedures etc.
- 5. It is the entire responsibility of the vendors to protect their own login Id and Password and keep their digital certificate safe so that is not misused by any other person.

6. Tender Schedule:

The notice of issue of enquiry and detailed schedule for downloading the NIT documents, submission of bids, tender closing, tender opening, Reverse Auction and subsequent clarification/amendment in schedule etc. shall be communicated to registered vendors separately by emails/fax message. The same is also available on the above mentioned website against this tender.

Note: After expiry of date & time for a particular activity as mentioned above, that particular activity cannot be done unless the schedule for the same is extended /amended. Similarly no activity can be done before start date & time specified for that particular activity unless the schedule for the same is pre-poned / amended.



7. REGISTRATION AT CPP Portal

1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: https://etenders.gov.in/eprocure/app) by clicking on the link "Online bidder Enrollment" on the CPP Portal which is free of charge.

2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.

3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.

4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.

5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.

6) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

8. SEARCHING FOR TENDER DOCUMENTS AT CPP Portal

1) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.

2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.

3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

9. PREPARATION OF BIDS AT CPP Portal

1) Bidder should take into account any corrigendum published on the tender document before submitting their bids.

2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.

3) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid



documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

Note: My Documents space is only a repository given to the Bidders to ease the uploading process. If Bidder has uploaded his Documents in My Documents space, this does not automatically ensure these Documents being part of Technical Bid.

10. SUBMISSION OF BIDS AT CPP Portal

1) Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.

2) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.

3) Bidder has to select the payment option as "offline" to pay the tender fee / EMD as applicable and enter details of the instrument.

4) Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.

5) Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.

6) The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.

7) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system



E-Tender No.: 2021_NFL_77383_1 Tender No. 03-2021-22-APS-NPK-02EW generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid opener's public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.

8) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.

9) Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.

10) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

11. ASSISTANCE TO BIDDERS FOR CPP Portal

1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.

2) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.

13. Tender Opening:

The tenders will be opened electronically by NFL from Noida office. The submission of bids shall be done by vendors from their office or from place of their choice. However bids cannot be submitted after the bid submission due date & time as per the schedule. Price bid of all the vendors who are techno-commercially acceptable shall be opened electronically **M/s. National Fertilizers Limited-Noida**



Tender No. 03-2021-22-APS-NPK-02EW

INTEGRITY PACT

ANNEXURE-VII

(To be executed on plain paper and submitted along with technical bid/tender documents for tenders having a value of Rs.1 crore or more. To be signed by the Tenderer and NFL.)

National Fertilizers Limited (NFL) hereinafter referred to as "The Principal". AND _hereinafter referred to as "The Tenderer/Contractor"

PREAMBLE

The Principal intends to award, under laid down organizational procedures, contract/s for supply of APS (20:20:0:13)/NPK (12:32:16) (Bulk). The Principal values full compliance with all relevant laws of the land, rules, regulations, economic use of and of fairness/transparency in its relations with its Tenderer(s) and/or

In order to achieve these goals, the Principal will appoint an Independent External Monitor (IEM), who will monitor the tender process and the execution of the contract for compliance with the principles mentioned

Section 1 - Commitments of the Principal.

- 1. The Principal commits itself to take all measures necessary to prevent corruption and to observe the
 - a) No employee of the Principal, personally or through family members, will in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the personal is not legally entitled to.
 - b) The Principal will during the tender process treat all Tenderer(s) with equity and reason. The Principal will in particular, before and during the tender process, provide to all Tenderer(s) the same information and will not provide to any Tenderer(s) confidential/additional information through which the Tenderer(s) could obtain an advantage in relation to the process or the contract
 - c) The Principal will exclude from the process all known prejudiced persons.
- 2. If the Principal obtains information on the conduct of any of its employees which is a criminal offence under the IPC/PC Act, or if there be a substantive suspicion in this regard, the Principal will inform the Chief Vigilance Officer and in addition can initiate disciplinary actions.

Section 2 – Commitments of the Tenderer(s)/Contractor(s)

- 1. The Tenderer(s)/Contractor(s) commit himself to take all measures necessary to prevent corruption. He commits himself to observe the following principles during his participation in the tender process and during the contract execution.
 - a. The Tenderer(s)/contractor(s) will not, directly or through any other persons or firm, offer promise or give to any of the Principal's employees involved in the tender process or the execution of the contract or to any third person any material or other benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage or during the execution of the contract.
 - b. The Tenderer(s)/Contractor(s) will not enter with other Tenderers into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.
 - The Tenderer(s)/Contractor(s) will not commit any offence under the relevant IPC/PC Act; further c. the Tenderer(s)/Contractors will not use improperly, for purposes of competition or personal gain, or pass on to others, any information or documents provided by the Principal as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.
 - The Tenderer(s)/Contractor(s) of foreign origin shall disclose the name and address of the d. Agents/representatives in India, if any. Similarly, the Tenderer(s)/contractor(s) of Indian Nationality shall furnish the name and address of the foreign principals, if any. All the payments made to the India agent/representative have to be in Indian Rupees only.
 - The Tenderer(s)/Contractor(s) will, when presenting his bid, disclose any and all payments he has e. made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.



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2. The Tenderer(s)/Contractor(s) will not instigate third persons to commit offences outlined above or be an

Section 3: Disqualification from tender process and exclusion from future contract

If the Tenderer(s)/Contractor(s), before award or during execution has committed a transgression through a violation of Section 2 above or in any other form such as to put his reliability or credibility in question, the Principal is entitled to disqualify the Tenderer(s)/Contractor(s) from the tender process or to terminate the contract, if already signed, for such reasons.

Section 4 : Compensation for Damages

- 1. If the Principal has disqualified the Tenderer(s) from the tender process prior to the award according to Section 3, the Principal is entitled to demand and recover the damages equivalent to Earnest Money
- 2. If the Principal has terminated the contract according to Section3, or if the Principal is entitled to terminate the contract according to Section3, the Principal shall be entitled to demand and recover from the Contractor liquidated damages of the Contract value or the amount equivalent to Performance

Section 5 : Previous Transgression

- 1. The Tenderer declares that no previous transgressions occurred in the last three years with any other company in any country conforming to the TII's anti-corruption approach or with any other public sector enterprise in India that could justify his exclusion from the tender process.
- 2. If the Tenderer makes incorrect statement on this subject, he can be disqualified from the tender process and appropriate action can be taken including termination of the contract, if already awarded, for such

Section 6 : Equal treatment of all Tenderers/Contractors/Sub-contractors.

- 1. The Principal will enter into agreements with the identical conditions as this one with all Tenderers, contractors and sub-contractors.
- 2. The Principal will disqualify from the tender process all Tenderers who do not sign this Pact or violate its

Section 7: Criminal charges against violation Tenderer(s)/Contractor(s)/Sub-contractors(s).

If the Principal obtains knowledge of conduct of a Tenderer(s)/ Contractor(s) which constitutes corruption, or if the Principal has substantive suspicion in this regard, the Principal will inform the same to the Chief

Section 8 : Independent External Monitor/Monitors

- 1. The Principal appoints competent and credible Independent External Monitor for this Pact. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.
- 2. The Monitor is not subject to instructions by the representatives of the parties and performs his functions neutrally and independently. It will be obligatory for him to treat the information and documents of Tenderers /contractors as confidential. He reports to the Chairman & Managing Director, NFL.
- 3. The Tenderer(s)/Contractor(s) accepts that the Monitor has the right to access without restriction to all project documentation of the Principal including that provided by the Contractor. The Contractor will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to Subcontractors. The Monitor is under contractual obligation to treat the information and documents of the Tenderer(s)/Contractor(s)/Subcontractor(s) with confidentiality.
- 4. The Principal will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the Principal and the Contractor. The parties offer to the Monitor the option to participate in such
- 5. As soon as the Monitor notices, or believes to notice, a violation of this agreement, he will so inform the Management of the Principal and request the Management to discontinue or take corrective action, or to take other relevant action. The monitor can in this regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action.





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- 6. The Monitor will submit a written report to the Chairman & Managing Director,, NFL within 8 to 10 weeks from the date of reference or intimation to him by the Principal and, should be occasion arise, submit proposals for correcting problematic situations.
- 7. Monitor shall be entitled to compensation on the same terms as being extended to/provided to
- 8. If the Monitor has reported to the Chairman & Managing Director, National Fertilizers Limited, a substantiated suspicion of an offence under relevant IPC/PC Act, and the Chairman & Managing Director, NFL has not, within the reasonable time taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the Monitor may also transmit this information directly to the Central
- 9. The word "Monitor" word include both singular and plural.

Section 9 : Pact Duration

This pact begins when both parties have legally signed it. It expires for the Contractor 12 months after the last payment under the contract, and for all other Tenderer 6 months after the contract has been awarded.

If any claim is made/lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged/determined by Chairman & Managing Director of

Section 10 : Other Provisions

- This agreement is subject to Indian Law. Place of performance and jurisdiction is the Registered Office of the Principal i.e. New Delhi.
- Changes and supplements as well as termination notices need to be made in writing. Side agreements
 - If the contractor is a partnership or a consortium, this agreement must be signed by all partners or
 - Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original

(For & on behalf of the Principal)

(For & on behalf of Tenderer/Contractor)

ILEEP KUMAR मग्री)/Manager (Matls.) (Signatures & Office Seal) लिमिटेड Place ational Fertilizers Limited **UST-201301** Date 117 loida-201301

Witness 1 (Signatures, Name & Address) AMIT IYAGI CO-NOIDA

Witness 2 :	1 sternatures
(Signatures, Nar	ne & Address)
CMO	Neuron)

(Signatures & Office Seal)

Witness 1 : (Name & Address)

Witness 2 : (Name & Address)



CERTIFICATE No. 1 & 2

(In compliance of Order F. No. 6/18/2019-PPD dated 23.07.2020 and subsequent amendment, if any, issued by Ministry of Finance, Department of Expenditure, Public Procurement Division, Government of India)

(To be submitted on the Letter Head)

Date:

Tender No. 02-2021-22-APS-NPK-02EW

To, General Manager(Materials), Import Section, National Fertilizers Limited, Corporate Office, A-11, Sector-24, Noida - 201 301, Dist. Gautam Budh Nagar (Up), India,

- 1. We, M/s...... have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India; I certify that M/s.....is not from such a country or, if from such a country, has been registered with the Competent Authority. I hereby certify that M/s..... fulfils all requirements in this regard and is eligible to be considered.
- 2. The M/s..... fully comply with the Order F.No. 6/18/2019-PPD dated 23.07.2020 and subsequent amendment, if any, issued by Ministry of Finance, Department of Expenditure, Public Procurement Division, and Government of India.

(Name & Signature with seal)

(Proprietor /Partner/Director/Authorized Signatory)