

Embassy of India  
Moscow  
**Notice Inviting Bids**

The Embassy of India, Moscow invites bids from interested contractors for the following work, in relation to the Office Building located at Vorontsovo Pole 6-8:

- i) Repair and whitewash of walls/ceiling of the two rooms located in the office buildings. The approximate total area of the walls/ceiling which needs be whitewashed is 150 sq. mts and it is required that this area be painted with at least two coats of Distemper (water based paint)
- ii) Laying a sheet of linoleum (5-6 mm thickness ) on the floor after removing the existant layer . The approximate total area of the floor is 42 sq. mts.
- iii) Removal of waste from the site after the completion of the work

Note: The work should be finished within a period of 14 days after the signing of the contract and guarantee of work should be valid for 3 year from the date of completion of the work.

2. The schedule of payment for the work will be done in the following manner:

- (a) Mobilization advance of 30% of the total value to be paid within 3 days of the signing of the contract. The contractor will be required to furnish bank guarantee for the same amount.
- (b) Final payment of 70% of the total value of the work to be paid on completion of the work to the satisfaction of the Embassy of India.
- (c) Any delay in the completion of work beyond the agreed duration would lead to deduction in payment @ 1% of total value of contract per day of delay.

3. Interested parties may visit the site and ascertain the scope of work for formulating their quotation from 10.05.2018 to 29.05.2018. A prior appointment should be made with Establishment Section of the Embassy of India (Tel. No. 495-7837535 /Extn. 333) for this purpose.

4. Companies are required to submit their bids in a sealed envelope describing in detail the breakup of the required work along with the cost of each component. The bids should be valid for a period of three months from the date of the opening of bids.

5. The sealed envelope should be submitted to the attention of the Head of Chancery, Embassy of India, Moscow latest by 30.05.2018 accompanied with the proof of payment of Rbils. 10000/- to the Embassy of India, Moscow vide bank transfer (Bank details can be obtained from the Embassy while visiting the site for inspection). The amount of Rbils. 10000/- will be treated as earnest money deposit/bid security and would be returned to all the unsuccessful bidders within 30 days after finalization of the contract with the successful supplier.

6. The successful bidder shall be obliged to deposit an amount equivalent to 5% of the value of the contract to be awarded as performance security. The performance security shall remain valid for a period of 60 days beyond the completion of all contractual obligations of the supplier. The bid security shall be refunded to the successful bidder on the receipt of the performance security.

7. Representatives of all the bidding parties can be present at the time of the opening of the bids. The bids shall be opened on 31.05.2018 at 1030 hrs. at the Embassy of India, Moscow, Vorontsovo Pole, 6-8. The work shall be offered to the lowest bidding party.

**(T J Suresh)**  
**Head of Chancery**  
**08.05.2018**