

INDIATOURISM: FRANKFURT

ITF/2015-16/print/7newbrochures/Russian

15th Feb 2016

Quotation for printing of 7 titles of Indiatourism brochures in Russian Language.

Indiatourism Frankfurt is planning to print 5000 copies of each of the following 7 new titles of Indiatourism Brochures in Russian language with the following specifications:

Sr	Promotional Literature, Size	Pages	Details, Specifications
1	General India Main brochure: A4	64 pages	4x4 colours, Back to back and stapled on 135 gsm, photo print, glazed Finishing
2	Brochures South India: A5	40 pages	Do
3	Brochures West India: A5	40 pages	Do
4	Brochure North India: A5	48 pages	Do
5	Brochure East India: A5	36 pages	Do
6	Brochure North East India: A5	40 pages	Do
7	New Map of India: A2	2 pages	4x4 colours, Back to back, double sided and opened on 135 gsm, photo print, glazed finishing.

Interested parties can download the brochures from the Dropbox weblink,

<https://www.dropbox.com/sh/e7vq3jqyfg884v/AADKFZIHTwecVMivzu8zphuLa?dl=0>

or contact Indiatourism Frankfurt at email ID ad2@india-tourism.com for the pdf artwork of all 7 titles mentioned above.

A) You are requested to submit your quotations **in English** for printing of the brochures mentioned at Sr. 1-7 above.

B) Additional requirements: -

i) **The agency should be based in Moscow**

ii) **The agency should provide the complete detail of the company.**

iii) **The agency should provide telephone numbers (Landline & Mobile No) to be able to contact any time.**

iv) **The agencies should also provide website addresses.**

v) The cost of printing of these brochures may be quoted in € Euro. Taxes, where applicable should be mentioned as extra.

vi) India Tourism Frankfurt will pay 30% of the total quoted, before the commencement of printing. The balance payment will be settled within 14 days of the completion of the printing on submission of a certificate that work has been completed as per our instruction.

vii) The agencies are required to enclose the documentary proof of having printed brochures in the past and dealt with Govt organizations of international repute (copies of

the same should be enclosed alongwith work order issued by companies for which the brochures have been printed)

C) Interested parties are requested to send their offer / cost for printing of these brochures by post / courier latest by **Friday, 26th Feb 2016 before 1800 hrs (Moscow Russia Time)**.

The tender application should be sent by post / courier in the sealed envelop with the title 'Quotations for Printing of Indiatourism Brochures in Russian Language'

to

The Director (JNCC),
Embassy of India,
Ulitsa Vorontsovo Polye 9,
Building No.1, 103064,
Moscow, Russia

Proposals received after the deadlines or incomplete proposals will be disqualified.

The agency so selected will be required to make a provision of storage space so that our brochures could be safely be stored and also ensure the timely delivery of these brochures to the cities / countries as and when intimated. The delivery cost (through Local Post / Courier) will be reimbursed on the basis of production of third party bills i.e. bill of the party actually rendering the services after getting the confirmation from the addressee. No charges will be paid for the delivery within Moscow city.

Decision of Embassy of India, Moscow, Russia / Indiatourism, Frankfurt on the pre-qualification of the agencies and selection shall be final.

Yours sincerely,

Roma Singh

Regional Director (Europe, UK, CIS & Israel)
Indiatourism Frankfurt, Germany